



**CARDINAL CARTER CATHOLIC SCHOOL**  
**IB INCLUSIVE**  
**SPECIAL EDUCATION NEEDS POLICY**

The population at Cardinal Carter Catholic School is varied with regard to academic level and special education needs. Our policy provides meaningful, student-focused educational opportunities for all MYP students. Each student is empowered to become an independent, active member of the global community.

In order to provide an inclusive learning environment and to meet the needs of MYP students as they arise, the MYP coordinator, administration and staff will work in conjunction with the Special Education Department. The special education department oversees the needs of identified special education students outlined in their IEP. An IEP (Individual Education Plan) is one containing specific modified objectives and an outline of special education services that meet the needs of the exceptional student.

An IEP is developed for the student that includes:

- Educational performance-based tasks to be assessed each reporting period
- An outline of learning support and assessment access requirements
- A review timeline and reporting periods
- A transition plan if the IEP changes or is modified

When a student with an IEP applies for the IB-MYP programme, the school will ensure that the needs of the student are met per the guidelines in the *Candidates with Special Assessment Needs* document and the *Handbook of Procedures*.

**IB Coordinator Responsibility**

- Work with the Special Education Department to consult all MYP teachers on MYP candidates whom have an IEP. (early in year 2 of the MYP Program).
- Work with the Special Education Department to ensure that all candidates are aware of, and using the provided learning support.
- Review and evaluate IB Inclusion policy on an annual basis.

It is the parent's responsibility to be aware of the school's MYP inclusion Policy and procedures and to make themselves available and present for MYP meetings. The policy document is published on the school website.

**Policy Review**

The Special Needs Policy, like all other school policies is posted on the school's website. This policy will be reviewed every 5 years by a committee consisting of the MYP Coordinator as well as the Head of School and respective MYP /LSST teachers.

*Documents in effect will be the *Candidates with assessment access requirements 2014 IB Publication*; and the *IB Handbook of Procedures*.*

